

Annual Institutional Reporting Form

AMERICAN ACADEMY FOR LIBERAL EDUCATION

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Please note: Annual Reports are not complete without a cover letter. Your cover letter should explain any major discrepancies between responses on this year's form and the last one submitted and also briefly update us on actions the institution is taking in response to discoveries made in the course of examining outcomes and other self-assessment products.



**AMERICAN ACADEMY
FOR LIBERAL EDUCATION**

Institutional Profile Form for Private Institutions

Current Academic Year

Section One: General Information

Please provide current information in the appropriate space(s).

1. Institution's Name (as it appears whenever published)

2. Institution's Mailing Address & Phone Number

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3. Chairman of the Board

4. Chief Executive Officer & Title

5. Chief Academic Officer & Title

6. Accreditation Liaison Officer & Title

7. Respondent & Title (if different from above)

8. Institutional Governance or Control (circle one)

- Public
- Private, Not-for-Profit
- Private, For-Profit

9. Institutional Religious Affiliation (if any)

10. Calendar System (circle one)

- Semester
- Trimester
- Quarter
- Other

11. Accrediting Agency Affiliation — List all agencies that currently accredit your institution or any of its programs.

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12. If the institution has more than one institutional accreditor, please indicate the agency designated to determine Title IV eligibility.

Section Two: Institutional Data

Please supply the information in the spaces provided.

Enrollment Information

	Fall 20 ____	Fall 20 ____	Fall 20 ____
1. Undergraduate FTE			
2. Undergraduate Headcount			
3. Graduate FTE (if applicable)			
4. Graduate Headcount (if applicable)			
5. Undergraduate FTE in Arts and Sciences			

Tuition and Fees (Full Academic Year)

6. Undergraduate			
7. Graduate			

Room and Board (Full Academic Year)

8. Undergraduate			
9. Graduate			

Freshman Class

10. Number of Applications Received			
11. Number of Acceptances			
12. Number of Students Matriculated			
13. Average Combined SAT Score			
14. Average ACT Score (if applicable)			

Current Year Graduating Class-Retention and Persistence Data

15. Number of first-time, full-time freshman who enrolled in the fall, four years ago	
16. Number in that freshman cohort who re-enrolled in the fall of the next academic year	
17. Number in that freshman cohort who re-enrolled in the fall of the last academic year	
18. Number in that freshman cohort who re-enrolled in the fall of the current academic year	

Section Three: Financial Data

Please provide the following information.

1. Copies of audited financial statements (last fiscal year)

2. Current bond or credit rating (if available) _____

3. Institutional cohort default rate on Title IV student loan programs

FY _____	FY _____

A. Unrestricted Income Statement (Statement of Activities)

4. What was the unrestricted operating budget for all undergraduate Arts and Sciences programs during the most recent fiscal year?
 (Include only instructional expenses related to the undergraduate program. This figure should reflect direct costs and exclude any indirect cost allocations of depreciation, maintenance of facilities, or interest.) _____

Investment Income — Unrestricted Net Assets

5. Total amount of reinvested investment income (e.g., excess return above approved spending rate on endowments, excess return not spent from debt sinking, and similar funds)

6. Total investment income utilized for Unrestricted Operations

7. Total investment income reported in Unrestricted Net Assets

FY _____	FY _____

Net Assets Released from Restrictions

8. Net assets released for construction/acquisition of Fixed Assets

FY _____	FY _____

Gifts Designated for Fixed Assets (i.e., construction, acquisition, or capital renovation)

9. Gifts for Fixed Assets recorded in Unrestricted Net Assets (Applicable if accounting policy to record restricted gifts as unrestricted when expenditures are met within the same accounting period.)

FY _____	FY _____

Tuition and Allowance Details

FY _____ FY _____

- 10. Gross tuition and fees (**before allowances and discounts**)
- 11. Institutionally-funded scholarships and fellowships
- 12. Sponsored scholarships and fellowships
(**restricted gift and endowment-funded awards**)

B. Balance Sheet

13. Maximum (Peak) Aggregate Annual Debt Service \$ _____
(**Exclude bullet maturities expected to be refinanced or paid off with sinking funds.**)

14. Year when Maximum or Peak is reached _____

Breakdown of Net Assets

FY _____ FY _____

- 15. Unrestricted Net Investment in Plant
(**Property, plant, and equipment, net of debt and associated liabilities included in Unrestricted Net Assets.**)
- 16. Temporarily Restricted Net Assets held for Capital Expenditures

NOTE: To the person filling out the financial section, please provide your name, title, and phone number below.

Name _____

Title _____

Phone Number _____

Section Four: Graduate Achievement Data

Information requested in this section of the Annual Reporting Form is in support of AALE Standards and Criteria for learning assessment, including Liberal Learning Assessment Standards One through Three and General Education and Curriculum Standard Nine. Please provide all available information and complete the narrative portions of this section in the space provided or on a separate attachment. You must also include a cover letter explaining any major discrepancies between responses on this year’s form and the last one submitted or your application, as well as briefly updating us on actions the institution is taking in response to discoveries made in the course of examining outcomes and other self-assessment products.

Graduate Achievement Data, continued

	# of Students	Average score:		
		Verbal	Quantitative	Analytical Writing
GRE General Test 20__				
GRE General Test 20__				
GRE General Test 20__				

GRE Subject Tests:

Number of students | Average score by year:

	20__	20__	20__
Biochemistry, Cell and Molecular Biology			
Biology			
Chemistry			
Computer Science			
Literature in English			
Mathematics			
Physics			
Psychology			

Number of students | Average score by year:

	20__	20__	20__
GMAT			
MCAT			
LSAT			

Does your institution collect data for the National Survey of Student Engagement (NSSE)? _____
 If so, please provide a copy of the Means Summary Report for the most recent year on a separate sheet.

Please provide on an attached sheet information regarding known postgraduate placement and activities. Please list headcount and specific institutions/programs according to the categories described below:

1. Full-time employment
2. Arts and sciences (Master's, Doctorate and other, e.g. medical school requirement completion programs)
3. Professional schools (business, law, medicine, journalism, social work, music, education, etc.)
4. Occupational schools (technical, culinary, etc.)
5. Service activities (military, Peace Corps, Americorps, Teach for America, etc.)
6. Seminary
7. Other

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